



## The Official Guide to the GRE General Test Voucher Service

Institutions/organizations that wish to pay for the EBook format of the Official Guide to the GRE General Test on behalf of sponsored students can purchase Ebook vouchers in bulk quantities of 10 or more. The fee for each voucher is US\$36, which represents a 20% discount off the regular fee of \$45 and entitles the user to download PDF EBook of the Official Guide to the GRE General Test.

### Process for Obtaining Official Guide Vouchers

Complete the Order Form and Use Agreement on the following pages and return to ETS.

- Vouchers can be purchased with either a purchase order or a credit/debit card. Payment for purchase orders must be submitted within 30 days of receipt of the invoice.
- Email the completed Order Form to [gretests@ets.org](mailto:gretests@ets.org).
- Once your Order Form is received, ETS will send you an invoice for payment. Payment must be received before the vouchers can be sent to you. If you indicate you are paying by credit card, the invoice will direct you to contact ETS with your credit/debit card information.
- When payment is received, vouchers will be prepared for the quantity ordered and sent electronically to the email address indicated on the form. Your institution/organization can then distribute the vouchers to students for whom the fee will be paid. Refund requests will not be accepted.
- Vouchers are redeemable for one year from date of issue.

### Using Official Guide to the GRE General Test Online Vouchers

Please share the following information with test takers who will be using an Official Guide voucher.

- Test takers can redeem their voucher for the Official Guide to the GRE General Test, Fourth Edition online at [www.ets.org/mygre](http://www.ets.org/mygre).
- Once test takers have created their ETS Account, they should log in and select "Shop for Test Preparation" from the home page.
- Test takers should select a the EBook format of the Official Guide to the GRE General Test, Fourth Edition , select "Add to Cart", then select "Next". When prompted for payment information, enter the voucher number to receive the practice test at no charge.
- The Official Guide to the GRE General Test, Fourth Edition, can be accessed and downloaded from the **My Test Preparation and Services** section of the test taker's ETS Account. EBooks must be downloaded within 60 days from the date of purchase and can be downloaded on five separate devices (one download per device).

### Questions

If you have any questions, please contact the GRE Program at [gretests@ets.org](mailto:gretests@ets.org).



## Official Guide to the GRE General Test Voucher Service Order Form

Product	List Price (in U.S. dollars)	Discount	Discounted Unit Price	Number of Vouchers (10 or more)	Total Amount Due
Official Guide Online Voucher	\$45	20%	\$36		

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